

Wairarapa Bush Rugby

Union (Inc.)



Council of Clubs

Competition Rules

2019

Contents

Glossary of Terms	6
Council of Clubs Time Line	7
Council of Clubs Complaints Process and Review Guidelines	8
Background	10
1. General Provisions	11
1.1 Rules amendment	
2. Grades / Competition	11
2.1 Team Registration Fee (Prize Money)	
2.2 Competition Format	
2.3 Draw Delivery	
2.4 Age Eligibility	
2.5 Team Premier Competition	
2.6 Promotion Relegation	
2.7 Within Club Transfers	
3. Rules	13
3.1 Variations to DSLV	
3.2 Semi-Finals, Finals, and Promotion / Relegation	
4. Eligibility to play and coach in the competition	13
4.1 Blue Card	
4.2 Amateur Game	
5. Ground Transfers	14
5.1 Round Robin	
5.2 Semis	
5.3 Sub-committee	
6. Player Registrations and Time Lines	15
6.1 Premier Grade	
6.2 Senior Reserve Grade Only	
6.3 Player Registration Exemptions	
6.4 College and Non College U18	
6.5 U16 Players	
6.6 Suspended Players	
7. Transfers	16
7.1 Local – Before the Competition Commences	
7.2 Local – After the Competition Commences	
7.3 After the 2 nd Round Commences	
7.4 Outside the Union	
7.5 Player Returning from Overseas	
7.6 Club Official Transfer Signatures	
7.7 College Player Transfers during the Season	
8. Premier and Senior Reserve Rugby Regrades 2nd Round	18

8.1 Eligibility for Semi-Finals of Finals

9.	Club Colours	19
10.	Competition Points	19
11.	Semi-Finals and Finals	19
11.1	Tied Competition Points	
11.2	Ties in Semi-Finals	
11.3	Ties in Finals	
11.4	Semi-finals and finals guidelines for Referees, match managers & team managers	
11.5	Substitutions and other match management	
12.	Match Balls	21
13.	Commencement Times	21
13.1	Not Commencing on Time	
14.	NZ Rugby Databases(NZRD)	22
14.1	Front Row	
14.2	End of Match	
14.3	Team Card	
14.4	NZRD Accuracy	
15.	Abandonment of Match	23
16.	Serious Injury Reports	25
17.	Defaults	25
17.1	Teams Defaulted to	
17.2	Second and Third Default	
17.3	Withdrawal of Team	
18.	Trophies	26
18.1	Best and Fairest	
18.2	The Dick Nunn Shield	
19.	Breaches	27
19.1	Duty of Care by the CEO	
19.2	Penalties for Rule Breaches	
20.	Suspension and Judicial Procedures	28
20.1	Judicial Procedure for Repeated Yellow Cards	
20.2	Players Who Have Received Two Yellow Cards in One Match	
20.3	Judicial Procedures for Red Cards	
20.4	Players from other Sporting Codes under Suspension	

21	Appointments	29
21.1	Adjudication Panel	
21.2	Judicial Panel	
21.3	Appeal Panel	

FORMS

Transfer Form	31
Requirements for U17 & U18 College Student to play Senior Club Rugby Form	32
Requirements for U17 & U18 age group to play Senior Club Rugby (Non-College) Form	33
NZRU Serious Injury Report Form	36
Notes	37

2019 NZ Rugby Database (NZRD)-Bylaw

For 2019 only any discrepancies in any team card using any of the NZ Database platforms including, NZ SPORTY APP, SKED (NZRU Database), manual registration forms or MYRugby App will be referred to the adjudication panel who will have absolute discretion to over-rule the Council of Clubs rules.

The letters “NZRD” used in the Council of Club Rule Book will relate to any of the above database platforms.

Glossary of Terms – (in alphabetical order)

Adjudication Panel	Panel of appointed individuals responsible for adjudication of player registrations, regrades transfers and match disputes. (Page 27)
Appeal Panel	Panel to act in the name of the Union for the purposes of hearing and determining any appeal in relation to disciplinary proceedings for which The Union has jurisdiction. (Page 27)
CEO	Chief Executive Officer of Wairarapa Bush Rugby Union (Inc.) or Acting CEO
CLO	Club Liaison Officer of Wairarapa Rugby Union (Inc.)
COC	Council of Clubs
CRO	Complaints Review Officer
Delivered	Can be delivered by mail, hand delivered, delivered by fax or email, but must be at the offices of WBRU by the date specified. The Union accepts no responsibility for late or lost mail. Clubs will advise The Union by the end of February each year which email address (es) to use and give 7 clear days' notice of any change of email address (es) during the season.
DOB	Date of Birth
DSL	New Zealand Domestic Safety Law Variations
Judicial Panel	Panel of appointed individuals to rule on matters of breaches and law. (Page 22)
NZRU	New Zealand Rugby Union
PU	Provincial Union
Senior Rugby	Premier and Senior Reserve Grades
NZ Rugby Database (NZRD)	e.g. Electronic Team Card, NZ Sporty APP, SKED, forms or MyRugbyapp
The Black Book	New Zealand Rugby Union Disciplinary Rules – “The Black Book”
TRO	Technical Review Officer
WBRRA	Wairarapa Bush Referees Association
WBRU Team Card	The Team Card Issued by WBRU
WBRU	Wairarapa Bush Rugby Union (Inc.) (Referred to as the Union)
WR	World Rugby

Under the constitution of the Wairarapa Bush Rugby Union (Inc.) (WBRU) the Council of Clubs (COC) is delegated the responsibility of controlling the club rugby competition in Wairarapa Bush.

Council of Clubs Time Lines

1st February	Team Registration fee is notified by the Union (Prize Money)
1st February	Board to Advise Affiliation fees – WBRU to send invoices to clubs once teams are confirmed
15th February	WBRU will send Premier clubs a Team Registration form and an invoice for the relevant fee before this date.
1st March	Clubs must have completed and returned the Premier Team Registration form and relevant fee to WBRU. Registration fees are non-refundable.
20th March	Clubs are to provide signed (by a club official) Premier grade player registrations forms (minimum of 20 players including a minimum of three (3) props and one (1) hooker)
6th April	Competition for both teams start TBC

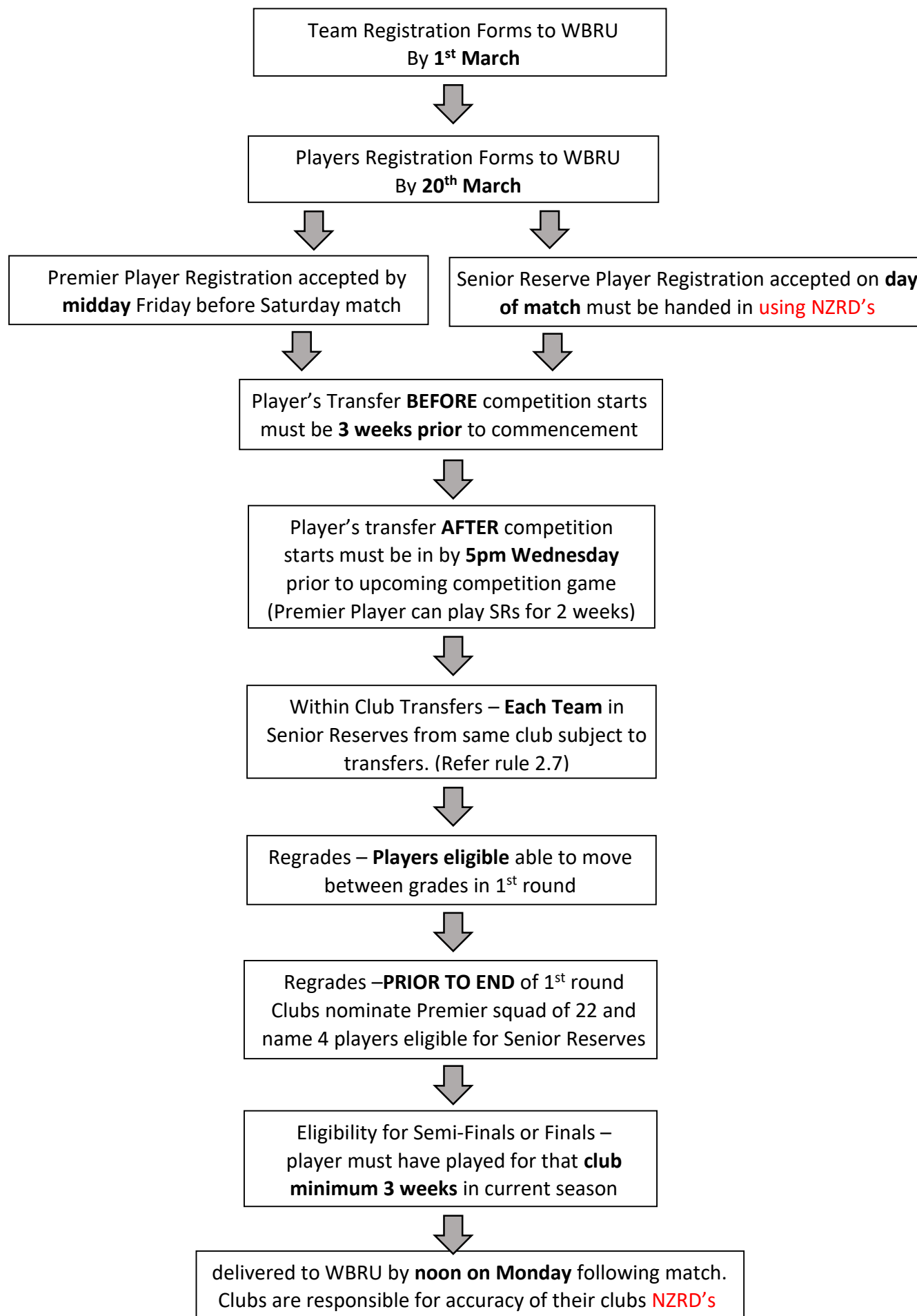
Senior Reserve registrations are due to WBRU offices seven (7) days prior to the commencement of the Reserve Grade competition.

Affiliation fees to be set annually at \$500.00 unless otherwise advised.

Prize money per team to be set at \$100.00 unless otherwise advised.

Both due prior to commencement of competition. (Refer section 2.1)

Council of Clubs Eligibility & Club Action Time Lines



Council of Clubs Eligibility Notes to Flow Chart Time Line Guidelines

Age (refer Rule 2.4) Determined by a player's age as at 1st January each year.

Promotion Relegation (Rule 2.6) – Eligible teams earn the right to play.

Within Club Transfers (Rule 2.7) – Each team in Senior Reserve competition from the same club is subject to transfer rules.

- Player Registration and Time Lines (Section 6 in its entirety).
- NOTE: Premier Grade – Player registration accepted up to midday on Friday before the first Saturday they wish to play and be given NZRU Player Registration number.
- NOTE: Senior Reserve Grade – Player may complete registration form on day of match and this registration must be handed in using NZRD's to WBRU on Monday following the match.

Transfers (Section 7 in its entirety)

- NOTE: Before competition commences transfer must be completed by 3 weeks prior to the commencement of competition.
- NOTE: After competition commences transfer must be completed by 5pm on Wednesday prior to upcoming competition match (Premier player can play 2 games for a new club's Senior Reserve team before being eligible to play for the Premier team – refer rule 7.2.II).

Regrades (Section 8 in its entirety)

- NOTE: All players eligible to move between teams within registered clubs during first round of any WBRU competition (age restrictions apply).
- NOTE: Prior to completion of first round of Premier competition each club must nominate a minimum of 22 players and name 4 players of that squad of 22 eligible players to play in the Senior Reserve competition (restrictions apply refer rule 8.II).

Eligibility for Semi-Finals or Finals (Rule 8.1)

No player is eligible to play in semi-finals or finals unless they have played for that team for a minimum of 3 separate playing weeks during the current season (unless returning from injury)

- NOTE: Senior Reserve players is eligible to play in Premier semi-final or final providing they have played 3 matches for their Senior Reserve team in the current season.

NZRD (Section 14 in its entirety)

- NOTE: Before the start of each match team management must supply for referees to sign a properly completed (including front row designated players) **NZRD**
- NOTE: NZRD's shall be delivered to WBRU by noon on Monday following a match. A Team cannot be awarded any competition points unless WBRU has received a properly completed **NZRD notification**.

NZRD Accuracy (Rule 14.4)

It is the club's responsibility to ensure accuracy **of all NZRD's**

Background

It is intended that **The Black Book** (see Glossary) shall apply to all disciplinary and misconduct matters arising from both on and off the field matters. Any disciplinary and or misconduct matters shall be heard in accordance with the judicial process set out in **The Black Book**. (Refer page 84 **Black Book**)

Any breach of these rules shall be dealt with in accordance with the relevant provisions of these rules. Any club or player who believes that the rules were not breached may appeal to the Appeal Panel.

Appeals will be limited to whether or not the rule has been breached and punishment correctly applied.

Natural justice or fairness of the outcome will be considered.

Any breach not covered by these rules or **The Black Book** shall be referred to the Judicial committee. If there is any conflict between these rules and the World Rugby “Regulations of the match” the World Rugby “Regulations of the match” shall prevail over these rules.

1. Judicial process under the COC rules shall follow the processes and procedures set out in the NZRU Disciplinary Rules (**The Black Book**) at:

- Part 5: Initial Procedures: Misconduct
- Section 4: General Provisions Relating to Judicial Hearings
- Section 5: Provincial Union Appeals

Appeals to NZRU are permissible under the **Black Book** and the Council of Clubs rules.

Technical Review Officer

The TRO is appointed by the CEO to review initial complaints in accordance with the Council of Clubs competition rules only.

The TRO decisions not to send a complaint to a judicial must be unanimously approved by the TRO, by one of the WBRU appointed Judicial Chair(s) and the CEO.

1. General Provisions

These rules shall apply to all players and clubs in all senior competitions under the judiciary of the Council of Clubs, within the WBRU boundary.

1.1 Rules Amendment

- I. These rules can only be changed at a meeting of the COC called for that purpose between the end of the club playing season and the end of that calendar year.
- II. Where and when, and only in exceptional circumstances, a special general meeting of COC can be called at the request of a minimum of six members of the Council of Clubs. Any special general meeting called for the purpose of this clause must be in the **best interests** of rugby administered by the WBRU.
- III. Notice of such meeting shall be forwarded to the COC members at least 10 days before the meeting.
- IV. The quorum for this shall be six members of the COC and the rule changes shall be voted on and a majority shall be sufficient to change rule/s.
- V. The rules as amended from time to time shall apply from the 1st of January of the following calendar year or unless changed under rule 1.1 (ii).

2. Grades / Competition

The COC shall advise the number of grades they intend to have for the year after the first COC meeting in each calendar year.

2.1 Team Registrations (Prize money)

- I. The COC shall set the team registration fee by end of January each year and notify the Clubs on or before 1st February each year.
- II. COC will send to each applicable Premier club a registration form and invoice for the relevant registration fee by 15th February.
- III. The club must return the completed Premier Team registration form along with payment of the relevant fee to WBRU by the 1st March. Registration fees are non-refundable.
- IV. No team may play without the relevant registration fee being paid to WBRU.
- V. Clubs shall provide their Premier grade team lists signed player by 20th March each year to the WBRU office (minimum 20 including a minimum of three (3) props and one (1) hooker).
- VI. Clubs shall provide Senior Reserve grade team lists 7 days prior to commencement of competition to the WBRU office.
- VII. All registration fees collected will be used to fund prize money for round winners. The winners of the first and second rounds will received 50% from the prize pool each round plus a cup.

2.2 Competition Format

Before the commencement of each playing season the COC shall determine the format for club competitions including the start date. The clubs shall be informed in writing as soon as practical and prior to the release of the draw.

2.3 Draw Delivery

The COC will issue the Premier grade draw for the first round of the WBRU club competition to the clubs at least 2 weeks prior to the commencement of the season. The Senior Reserve draw will be issued as soon as practicable after registrations are received.

2.4 Age Eligibility

Where grades refer to age limits player eligibility shall be determined by the players' age as at 1st January of that year.

2.5 Team Premier Competition

- I. The Premier competition will be limited to 8 teams. Those are 7 teams from the previous season and the winner of the promotion / relegation match at the end of that season if such a match has been held. If no promotion / relegation match has been played the same 8 teams will participate.
- II. If there are fewer than 8 teams registered by the 1st of March then expressions of interest for entry into the Premier competition will be invited from clubs not already represented in the Premier grade. If there are more expressions of interest than available spaces then the team(s) admitted to the Premier Competition will be decided at the discretion of the COC.

2.6 Promotion Relegation

Only the winner of the Senior Reserve grade final will earn the right to challenge for a place in the Premier competition. Senior Reserve teams already represented by their club in the Premier grade are not eligible. Eligible team earns the right to play the Premier team placed 8th in the Premier competition after the completion of the second round.

Criteria

- a. match to be played at Trust House Memorial Park No. 1 Ground, (The Turf) Masterton
- b. in the result of a draw at the end of normal time the bottom placed team in the Premier competition retains Premier status for the following year
- c. match to be played the week following the finals
- d. the match is to be played under the same competition rules as semi-finals and finals except if a draw – rule point 2.6b applies

2.7 Within Club Transfers

No club shall have more than one team in the Premier grade, but can have as many teams in the Senior Reserve Grade as practical with the express permission of the COC. Each team in the Senior Reserve competition from the same club is subject to the transfer rules.

For the avoidance of doubt each Senior Reserve team is deemed to be an individual team.

3. Rules

Matches in all Grades are played under the WR's "The Laws of The Match of Rugby Union" as varied by the New Zealand Domestic Safety Law Variations (DSLVS) where permitted by those laws. The COC may in consultation with NZRU make possible changes to these rules.

3.1 Variations to the DSLV

- I. Variations to the DSLV to be tabled annually at a COC meeting called specifically for that purpose prior to the start of the season and if approved shall be circulated to all clubs and the WBRRA prior to the commencement of the season. The quorum for this meeting shall be **six** members of COC and rule changes shall be voted on and a majority shall be sufficient to change rule/s.
- II. Notice of such meeting shall be forwarded to The COC members at least 10 days before the meeting.
- III. Premier – currently no variation
- IV. Senior Reserve – following variations
 - a) Number of players – Senior Reserve team may nominate more than 22 players with agreement of opposition manager.
 - b) Players entering the match must do so in accordance with the laws of the match.
 - c) Rolling subs are permitted **except** in the Semi-finals and Finals.

3.2 Semi-finals, Finals and Promotion/Relegation

The World Rugby "the Laws of the match of rugby union" as varied by DSLVs apply i.e. maximum squad numbers of 22, no rolling subs shall apply.

4. Eligibility to play and coach in the competition

All teams must have their coach, assistant coach and manager attended a *Rugby Smart* course prior to the start of the playing season. One of the above must be present at each match the team plays organised by the COC in order to fulfil the requirements set down by NZRU and *Rugby Smart*. This also includes a player who has completed a rugby smart course and is registered as a coach in the

NZRU data base and affiliated to the club concerned. The *Rugby Smart* official must be identified on **the NZRD's and must be on the side-line during the match.**

A list of those who have attended will be provided to all clubs prior to season commencement.

For penalties for any breach of this rule refer to rule 19.2

4.1 WBRU Safety Regulations – Blue Card

Members must comply with the WBRU Club Rugby Policies and Procedures and in the case of a serious injury in any match must complete and forward to the WBRU a NZR Serious Injury Form.

A serious injury is categorised as;

- a) Any concussion or suspected concussion
- b) Hospitalisation
- c) An injury that is likely to keep a participant out of the game for six or more weeks.

If a player receives a Blue Card (Concussion Card), that player is not permitted to transfer to a non WBRU club, or play at any level, until the player has completed;

- a) The Graduated Return To Play protocols, and
- b) Medical clearance has been granted by a medical professional, and
- c) The Club has received approval from the CRA

The WBRU will not consider any request for clearance for a Match if that request is received within 24 hours of the match. The player may train as allowed by the Graduated Return to play protocols.

Breaches

For penalties for any breach of this rule refer to rule 19.2 of the Council of Clubs rule book.

For the avoidance of doubt, any breach of the Blue Card rule or serious injury return to play rules is also covered under section 19.1 “duty of care” of the CEO

4.2 Amateur Game

The intention of the club competition is an amateur competition and there is to be no payment of wages or salaries to players, coaches or management of the team.

For penalties for any breach of this rule refer to rule 19.2

5. GROUND TRANSFERS

5.1 ROUND ROBIN

- I. The Adjudication panel will make the call no later than 5.00pm on the Friday before the match if a ground is deemed not fit to play on.
- II. As it should be known in advance if a ground is going to be deemed not fit to play on during the week a “heads up” on the possibility by Thursday 5.00pm be made.
- III. All notifications to be made via the affected club’s COC delegate.
- IV. If a ground is deemed not fit to play on during the season a match will be transferred to the opposition ground. If that is not possible the Adjudication panel will decide on a ground and time for the match to be played.
- V. If on Saturday an event takes place that deems the ground not fit to play on before the match commences the match will be played as soon as practical on a ground and time to be decided upon by the Adjudication panel.

5.2 SEMIS

- I. If a ground is deemed unplayable for semis the match will be transferred to Trust House Memorial Park Number 1. (The Turf)
- II. The teams will be advised by 5.00pm Friday and as there may be more than one team being transferred the times will also be advised as there may also be a time change.
- III. Trust House Memorial Park Number 1 (The Turf) is to be booked for rugby all afternoon as well as early evening as soon as the draw is out.

6. Player Registration and Time Lines

To play in a competition match organised by the COC a player must be registered on the **NZRD's** before playing a competition match for his/her club.

6.1 Premier Grade

- I. Premier Registrations on the **NZRD's** will be accepted by the WBRU up to midday on Friday before the 1st Saturday a player wishes to play. A player must not enter the field of play until they have been issued a "player registration" number issued by **NZRD** or the NZRU registration database and approved by a WBRU Official (Namely CEO or WBRU Staff Member).
- II. The WBRU will not process any registrations after midday Friday before the 1st Saturday they wish to play regardless of any circumstances.
- III. A Premier Player must appear on the **NZRD** (electronic team card) before he can enter the field of play. If a Premier Player name does not appear on the **NZRD** then the team is in breach of competition rules and the matter will be referred to the judicial committee. Refer to Rule 19.2
- IV. The WBRU must electronically deliver (email) the SPORTY APP to the nominated teams delegate by Friday 1.00pm of each week.

6.2 Senior Reserve Grade Only

If not registered in the current playing season Senior Reserve Players may complete a registration form on the day of the match and this registration form must be handed in with the NZRD's on the Monday following the match. The player must comply with all other player eligibility criteria. *(This player cannot regrade on the day to the Premier team and must play for the senior reserve team only.)*

6.3 Player Registration Exemptions

- I. The only exception to playing a player not registered with a Wairarapa-Bush Club is *service personnel home on leave* and tertiary institutions students *during term or semester holidays* but these players must be registered with another Rugby Union in New Zealand.
- II. If such personnel or students are not registered the player shall be deemed as a nonregistered player as per rule 6 of these rules.

The service personnel and/or tertiary institutions student on semester holidays or semester home leave must be clearly shown on the NZRD's as a person on semester holidays or semester home leave or student on holiday and which club they are registered with along with a completed Wairarapa Bush registration form with full name and DOB & proof of service

Personnel or student ID. Proof of service personnel and/or tertiary institutions semester holidays is required with the registration form.

For penalties for any breach of this rule refer to rule 19.2

6.4 College and Non College Under 18

Any players Under 18 years of age at the 1st of January each year must get dispensation to play senior rugby with the dispensation criteria to be:

- I. Voluntary assumption of risk by player in writing.
- II. Parental or guardian consent in writing.
- III. Confirmation from a Registered Medical Practitioner that the player can play adult rugby coupled with an attached stamped and signed Medical Certificate (see indexes)
- IV. Confirmation from the player's team coach that the player has the requisite skills and experience to play senior rugby.
- V. College pupils need the written consent of their college principal before they are able to register for a club.
- VI. The above consents and confirmations are logged on a WBRU database before they play any match.

For penalties for any breach of this rule refer to rule 19.2

6.5 Under 16 Players

No player Under 16 years of age as at the 1st of January each year may play senior rugby.

Excludes Women's grade or teams entered in competitions outside WBRU Jurisdiction.

For penalties for any breach of this rule refer to rule 19.2

6.6 Suspended Players

- I. No person currently suspended by WBRU and/or any NZRU affiliated unions and/or any WR affiliated unions may play in any match under the jurisdiction of WBRU.

For penalties for any breach of this rule refer to rule 19.2

- II. Any player who has been registered with another sports code and is under a current suspension from that code cannot play for any WBRU club while under that suspension.

For penalties for any breach of this rule refer to rule 19.2

7. Transfers

7.1 Local – Before the competition commences

- I. Transfers must be completed between clubs no less than three (3) weeks prior to commencement of the club competition each year.
- II. All fully complete transfer papers must be delivered to the WBRU.
- III. If clubs cannot agree on the transfer details provision will be made within the 3 week period prior to the commencement of the club competition each year for the player to submit in writing to the WBRU the reason for the transfer request – the WBRU Adjudicator Panel will determine the merit of the transfer.
- IV. **No transfer is required if the player was not registered with a local club in the prior years' club competition.**

7.2 Local – After the Competition commences

- I. If a player wishes to transfer after the competition commences a transfer form must be fully completed by 5pm on the Wednesday prior to the upcoming competition match in the first round only.
- II. On approval of the transfer the player cannot play for the premier team for two competition games but is allowed to play for the club's Senior Reserve team.
- III. If affected clubs cannot agree on the transfer then the case is to be forwarded to the WBRU adjudication panel who will determine the merit of the transfer and make a final decision.

All transfers will be recorded and posted by Thursday 2 pm of each competition week. No other club can lodge an appeal on a transfer once agreed.

7.3 Transfers after Completion of First Round of Premier Competition

If a Premier Player wishes to transfer clubs after completion of the first round of competition that transfer should be determined by the Adjudication Panel. The Adjudication Panel shall adjudicate on whether any stand down period is applicable depending on the merits of the transfer application. Any stand down is not to exceed 3 weeks.

7.4 Outside Union

- I. If a player is registered with another club within a New Zealand Provincial Union in the current season, they must **complete a transfer form to the new club** within the WBRU using NZRD's. This must be approved from their previous Union on the **NZRD's** before they are eligible to play any competition match under the jurisdiction of WBRU for their new club.
- II. A player cannot be transferred to another club outside the district and then re-transferred to another club within the WBRU in the current season. That player must in all cases return to the original club they were first registered with and then the transfer process shall start as per the rules.
- III. It is the Club's responsibility to ensure that all the relevant transfers and registrations are completed and presented to WBRU.

For penalties for any breach of this rule refer to rule 19.2

7.5 Player Returning from Overseas

A player returning from overseas must comply with all applicable WR regulations.

For penalties for any breach of this rule refer to rule 19.2

7.6 Club Official Transfer Signatures

- I. By the end of January each year all clubs must forward to the CEO name(s) of the Club Officials authorised to sign transfer forms on behalf of the club.
- II. The CEO by the end of February each year will inform clubs who can sign a transfer on his/her behalf if he/she is unavailable to do so.
- III. Changes to authorised officials are to be in writing to the CEO five working days before the new official is allowed to act.

7.7 College Player Transfer during Season

A player who leaves college during the season and wishes to play for a club needs to complete a senior registration form and if U18 or younger an underage player form and needs to meet the dispensation criteria to play.

For penalties for any breach of this rule refer to rule 19.2

8. Premier and Senior Reserves Rugby Regrades 2nd Round

- I. All players in all competitions shall be free to move between teams within their registered club during the first round of any WBRU Club competition as long as they comply with any age restrictions (except if the club has two teams in the same grade – refer rule 2.7)
- II. Prior to the completion of the first round of the Premier competition each club must nominate a minimum of 22 Premier players and name 4 players from that squad of 22 who can play in the senior reserve competition. The four named players can **NOT** be current “Representative A” players (currently known as Heartland) or from the previous seasons “Representative A” team. The four nominated players must be submitted and signed off by the WBRU using the form “Nominated Players for Second Round”. Refer to rules 7.2(I) & 7.2(II).
- III. Only those four named players can appear in both the Premier and Senior Reserve competition from the commencement of the second round of the competition. (Providing there is more than one round).
- IV. Senior Reserve and Colt players are eligible to play for the Premier in both rounds.
- V. The WBRU Adjudication Panel reserve the right to review the 4 named players and make a decision on whether the regrade is accepted in order to protect the intent of this rule
- VI. For the avoidance of doubt, there is to be no nominated players if a club has two teams within a competition. Any player registered to a club with two teams in the same competition is subject to rule 2.7

8.1 Eligibility for Semi Finals or Finals

- I. No player shall be eligible to take part in semi-finals or finals matches of any grade unless they have played three times for the club they wish to represent in that current season including Service Personnel home on leave or Tertiary students during term or semester holidays (except players returning from injury)
- II. The definition of “played” is to be read as “must have taken the field and played”.
- III. For the avoidance of doubt, there can be “NO” nominated players from a Club that has two teams in the same grade in the WBRU competition. (refer rule 8.V1)
- IV. Application for variation of this rule may be made to the Adjudication Panel who will rule on the merits of each application.
The WBRU will provide a list of eligible players for semi-finals and finals by the Wednesday prior to the semi-finals and finals.

For penalties for any breach of this rule refer to rule 19.2

9. Club Colours

All clubs who wish to change their jersey design must have it approved by the COC before end of March prior to the season in which the change is sought. In the event of potential clash of club colours the home team has the right to choose its playing strip and this will be communicated to the opposition team no later than Monday before the match.

10. Competition Points

Competition points are to be awarded as follows:

Win	4
Draw	2
A loss of 7 points or less	1
Where a team scores 4 or more tries	1
A win by default – points for and against differential of 28-0 is recorded in the favour of the non-defaulting team.	5

11. Semis and Finals

- I. At the end of the final round each season semi-finals and finals in each grade shall be played.
- II. In the semis the highest seeded team shall have home advantage.
- III. Seedings for semi-finals shall be determined in the following manner. The team with the most accumulated points after completion of the final round of the senior competition match is seeded highest.

11.1 Tied Competition Points

Should any teams be tied on competition points the highest seed will be determined by the following criteria which shall be applied in the order in which they appear until the result is determined.

- I. Highest number of wins in results of matches played between the two teams in the current season.
- II. Points for and against differential played between the two teams during the current season.
- III. Number of wins for the season.
- IV. Number of tries for the season.
- V. Number of bonus points.
- VI. Toss of a coin – at Union Rooms first working day after the last round robin match.

11.2 Ties in Semi-Finals

In the event that the teams are tied at the end of a semi-final match, the winner will be determined by the following criteria which shall be applied in the order in which they appear until a result is determined:

- I. The winner following a further ten (10) minutes of extra time each way.
- II. The team scoring the most tries in the match (this includes any tries in extra time).
- III. The winner of any round robin match/matches played in that year between the two teams.
- IV. The team having the higher point's differential in competition match between the 2 teams leading up to and including semi-final.
- V. The team who scored the most number of tries between the 2 teams including those scored in the semi-final and extra time.
- VI. The winner determined by the toss of a coin – at the end of the match in front of the referee.

11.3 Ties in Finals

In the event that teams are tied at the end of a finals match the winner will be determined by the following criteria.

- I. The winner following a further ten (10) minutes of extra time each way.
- II. If no winner after the extra 10 minutes each way, the top seed of the game will be the winner.

11.4 Extra time in semi-finals and finals. Guidelines for Referees, match managers & team managers

If there is a tie at full time, Extra Time involving **two** ten minute periods is to be played.

- I. Between the end of the scheduled match and the commencement of the Extra Time the Referee will allow a **Two-minute break**. Teams must remain on the field during this break ready for the start of Extra Time.
- II. Direction of play and kick-off for Extra Time is decided by the TOSS OF A COIN.
- III. The two 10 minute Extra Time periods are played right out.
- IV. Time for stoppages (injury, substitution DSLV's.) is allowed as per normal and is added on in each half.
- V. Halftime during Extra Time is for **One Minute**. Teams change end.
- VI. Coaches **ARE** permitted on the field during the break between the scheduled match and Extra Time and at the half time break during Extra Time. However, that break between 10 minute periods is a **MAXIMUM** of one minute. The One-minute half time is to allow teams to change ends and prepare for the re-start with very limited time for a "team talk".
- VII. Water carriers will be allowed on the field of play as usual during Extra Time and during the One-minute break between halves for hydration purposes only.
- VIII. If the match is still tied after the two 10-minute Extra Time periods, the Council of Clubs' Rules apply for separating out the winner. (refer 11.3.II)

11.5 Substitutions and other match management

- I. All teams playing in Semi-Finals and Finals in both Premier and Senior Reserve Grades will only be allowed a maximum of 22 players to be stripped ready to play. All teams must comply with DSLV LAW 3.5 (New Zealand Domestic Safety Law Variations) which relates to the number of suitably trained and experienced players who are available to play in the front row. (See Law Note on page 17).
- II. The Senior Reserve (Senior Thirds) “rolling-sub” rule does not apply to Semi-Finals and Finals matches. Substitutions will be according to NZRU DSLV Laws.
- III. Changes in team personnel during breaks or during the Extra Time periods of play **MUST** comply with the Laws of the Match. The normal Laws about replacements, temporary replacements and substitutions continue throughout Extra Time.
- IV. A player in the Sin Bin at the end of normal time remains in the Sin Bin at the commencement of Extra Time until the ten minutes suspension has expired.
- V. Substitutions and Injury replacements must be managed through Assistant Referees and sideline managers throughout the entire fixture. When a player leaves the field, there must be a clear indication to the Referee **and** to the Assistant Referee from the player, his captain, the medico or the team coach of the reason that the player is leaving the field. (Injury, Blood-bin, Substitution NZ DSLV)

12. Match Balls

- I. Wairarapa Bush are to supply three (3) authorised balls to each team of which the clubs must pay for one.
- II. Each home team must supply 3 Council of Clubs authorised balls at each match.
- III. Visiting team official to inspect and OK before commencement of play. Referee/Assistant Referee consulted if required.
- IV. If the home team doesn't supply suitable balls, they will be fined \$50 per ball.

13. Commencement Time

A match must commence at the start time as stated in the draw issued by the COC / or appointed Draw Steward.

13.1 Not commencing on time

- I. If play has not commenced within 15 minutes of the allocated start time the match will be a default by the team unable to start the match by that time.
- II. A defaulting team shall forfeit the match and the opposing team will be awarded five competition points.

For penalties for any breach of this rule refer to rule 19.2

14. NZRD

- I. Before the start of each match a representative from each team must supply for the referee to sight a properly completed (including front row designated players) Team Sheet **on any NZRD.**
- II. **Front row reserves must be designated as such on the NZRD.**
- III. **The match cannot start until the referee has sighted the NZRD.**
- IV. Reserve players must be ready to take the field by half time.

14.1 Front Row

- I. The prerequisite numbers of front rowers as per NZRU DSLV are:

Numbers of Players	Number of suitably trained and experienced players
Up to and including 20	Three players who can play in the front row
21	Four players who can play in the front row
22 and above	Five players who can play in the front row

If a team does not have the required number of front rowers, to start the match it will be a default by that team.

For penalties for any breach of this rule refer to rule 19.2

REQUIREMENTS FOR SUITABLY TRAINED AND EXPERIENCED PLAYERS IN THE FRONT ROW

DSLVL 2017 - Law 3 Rule 5

THE FRONT ROW – REPLACEMENTS AND SUBSTITUTIONS

(c) The replacement of a front row forward must come from suitably trained and experienced players who started the match or from the nominated replacements. A player other than a nominated front row player is permitted to play in the front row only when uncontested scrums are being played and there are no available front row replacements.

If a team nominates 15, 16, 17, 18, 19, or 20 players it must have a minimum of 3 players who are trained to play in front row positions.

If a team nominates 21 players it must have a minimum of 4 players who are trained to play in front row positions.

If a team nominates 22 players it must have a minimum of 5 players who are trained to play in front row positions.

(d) Should a team be unable to provide three competent players for the front row prior to the match starting they shall forfeit the match. The match may still be played with uncontested scrums.

NOTE: That under Law Amendment Trial 3 6(h) all uncontested scrums must be played with eight players per side.

14.2 End of Match

- I. At the end of every match including Semi-final & Finals match a representative from each team must supply the referee with a properly completed **NZRD (if possible on the day)**
- II. The referee must sign the completed **NZRD (if possible on the day)** as to its authenticity and return it to the respective team Manager or Coach.
- III. Team management are responsible for **NZRD to be submitted** to the WBRU office by midday of the Monday following each match this includes Semi's & Finals match.

14.3 Team Card – On Line Registration on NZRD

NZRD's (either hard copy or electronic) shall be submitted to WBRU by Noon on the Monday following the match.

- I. **If however a NZRD** (either hard copy or electronic) is not received by noon on the Thursday following a match, the club will be asked by a WBRU official to forward the team card within 24 hours.
- II. This request will be by way of telephone call and emailed letter to the Council of Clubs Delegate.
- III. **If the NZRD** (either hard copy or electronic) is not received within 24 hours of the phone call from the WBRU official the team breaching this rule could possibly have a fine of up to \$100.00 imposed.
- IV. Penalty for non-return of semi-finals & finals team card (either hard copy or electronic) will result in a fine of \$100.00.
- V. A team cannot be awarded any competition points unless WBRU has received the properly completed team card.

14.4 NZRD's

It is the Club's responsibility to ensure the accuracy of the **NZRD's** on the day of the match and not the WBRU.

15. Abandonment of match

- I. The referee may abandon a match if he/she decides the ground or weather conditions are unfit for play or as a result of a serious injury where the player can't be moved and it's not practical to move to an adjacent ground or for foul play.
- II. Where the match is abandoned in the first half for any reason apart from foul play the match result shall be deemed a draw.
- III. Bonus points for 4 or more tries will be allocated.
- IV. If a match is abandoned in the second half apart from foul play the score will stand and any bonus points and point's differentials shall stand.
- V. If the match is abandoned because of foul play The Black Book shall apply.
- VI. If a match is not played because there was no referee or any other reason (other than a default), both teams will be given the option to play that match at an agreed date and time with advantage being as per the original draw where possible but the WBRU will have the final say on the venue, date and time.

- VII. The match must be played before the end of the round or the commencement of the semi-finals or finals.
- VIII. Should the teams be unable to agree on a date and time for the match then the adjudication panel will rule on time and date of the match to be played.

16. Serious injury reports

- I. Serious injury report must be completed for the following injuries: (this includes concussion)
 - a) Any head or neck injury that requires the player to be transported directly from the ground to an emergency department, hospital or after hour's medical centre.
 - b) Any injury that results in the admission of a player into hospital after a match.
 - c) Any injury that is expected to prevent a player from playing for a period of 8 weeks or longer.
- II. Serious injury reports must be forwarded to the WBRU headquarters within 48 hours of the injury coming to the notice of the referee or team management.

17. Defaults

- I. Any team having to default a match must notify the opposing team, the WBRRA and the CEO as soon as possible and no later than noon the day before the fixture. If notice is not given then
- II. Defaulting team is fined \$150.00 payable \$100.00 to club who they defaulted to and \$50.00 for WBRU administration.
- III. If a team defaults to a Club, the defaulting team shall have their next home game against the Club they defaulted to reverse and will become an away game. There is to be no protests or appeals on this ruling and the reversed game will carry over to the next game (including the following season)

17.1 Teams defaulted to

The team defaulted to can submit a team card via **NZRD's**. The defaulting team cannot submit their **NZRD's** team card.

17.2 Second and Third Defaults

- I. After the 2nd breach the offending team's club will receive a letter from WBRU advising that they could be removed from the competition as a result of a 3rd breach.
- II. The club will be given the opportunity to discuss the situation with WBRU and or COC. After a 3rd default the CEO will determine if an automatic withdrawal is enforced.
For penalties for any breach of this rule refer to rule 19.2

17.3 Withdrawal of team

In the event of a team being withdrawn from any competition during any round, results, points and point differential statistics from any completed matches involving the withdrawn team will be void.

18. Trophies

The following trophies are played for each season:

Tui Cup	Winner of Premier Grand Final
Moose Kapene Memorial Cup	Winner of Premier First Round
Weatherstone Cup	Winner of the Premier Second Round
Hodder Steffert Cup	Winner of Premier Plate Grand Final
Ryan Cup	Winner of Senior Reserves Grand Final
Pat Shannahan	Winner of Senior Reserve First Round
Ron Hughes Cup	Winner of Senior Reserve Second Round
Presidents Cup	Winner of Senior Reserve Plate Grand Final
Colts Club Champions	If applicable
Best & Fairest Player Bob Francis Trophy	See rule 18.1 for details
The Dick Nunn Shield	See rule 18.2 for details

18.1 Best and Fairest

- I. Before submitting their NZ SPORTY APP Team card a team official shall nominate 3 players who are awarded points towards the best and fairest trophy (3 being the best and fairest for that match, 2 and 1 being awarded to two other players).
- II. At the conclusion of the season the player with the most points takes out the Best and Fairest Player Bob Francis Trophy subject to the fact any player suspended for foul play (red card) in the current season is ineligible to receive the trophy and the next eligible player with the most points wins the trophy.

18.2 The Dick Nunn Shield

- I. The Dick Nunn Shield is contested at each round robin match during the season between the holding team and their opponents.
- II. The shield holder must be a Premier club. If the holder ceases to be a Premier Club the new holder is the last holder who is still a Premier Club.

19. Breaches

Any complaint of an alleged breach of these rules must be made in writing to the WBRU CEO within 5 working days of the alleged breach or within 5 working days of the alleged breach coming to the complainant's attention.

19.1 Duty of Care authority of the CEO and WBRU Staff.

The CEO and WBRU staff may under "duty of care authority" investigate allegations of breaches of rules without formal notification.

19.2 Penalties for rule breaches

- I. The Penalty for breaching any Council of Club rule will be loss of competition points for the offending team for any match in which the team played whilst in breach of this rule.
- II. The breaching team shall forfeit the match.
- III. Regardless of the result of the match the breaching team shall lose five competition points, the opposition (non-offending team) shall only be awarded any competition points earned during the match.
- IV. Each breach of these rules will result in a hearing at which the judicial committee may consider the following:
 - a) Impose a fine under Rule 88(b) of the NZRU Disciplinary rules (The Black Book page 26)
 - b) Fines to carry a maximum of \$500 to be charged against the club concerned.
 - c) Awarding competition points to the non-offending team.
 - d) Awarding a point's differential of up to 28-0 to the non-offending team.

20. Suspension and Judicial Procedures

20.1 Judicial Procedures for Repeated Yellow Cards –“Temporary Suspensions”

- I. A Player temporarily suspended on two occasions during the same playing season in matches for which any Union has jurisdiction shall be advised in writing by the CEO of his Union that in the event he is Temporarily Suspended on a third occasion during the same playing season in any match for which any Union has jurisdiction they shall appear before the judicial committee.
- II. The judicial committee will review the circumstances of each temporary suspension and determine a suitable penalty.
- III. A Player temporarily suspended on four yellow cards, or subsequent occasions in the same playing season for which The Union has jurisdiction and having received the notification required by rule 53 of The Black Book, will result in being automatically suspended from all rugby until such time that a hearing of the WBRU Judicial Committee can be convened.
- IV. This will be advised in writing by the CEO of the Union.
- V. The meeting of the WBRU Judicial Committee will consider imposing a further period of suspension on that player for his persistent offending, beginning with a minimum stand down of two weeks applied from the week immediately following the fourth, or subsequent fifth Temporary suspension.

20.2 Players Who Have Received Two Yellow Cards in One Match

- I. A player who receives two yellow cards in any match under the jurisdiction of the WBRU shall be deemed to have received a red card and will be ordered off the field of play.
- II. The procedure for a red card shall be followed as in Rule 20.3 below.
- III. A player who has been before the Judiciary Panel and has seen out the suspension for the two yellow cards /red card as set by the Judiciary Panel will start back with a clean slate.

20.3 Judicial Procedures for Red Cards

- I. Where a player is ordered off the playing enclosure in a match for which the WBRU has jurisdiction, the Referee shall, within 24 hours of the completion of the Match, or such further time as may be allowed by the WBRU Judiciary Panel, send to the CEO of the WBRU a written report incorporating:
 - (a) The date of the match, the venue and the teams participating
 - (b) The name of the player ordered off, his jersey number and his team
 - (c) The circumstances in which the payer was ordered off
 - (d) The reasons for the player being ordered off
 - (e) Any other information the Referee (or Assistant Referee where applicable) considers material.
- II. The judicial committee will review the circumstances of the Ordering Off and determine a suitable penalty.

- III. A Player Ordered Off on subsequent red cards in the same playing season for which The Union has jurisdiction and having received the notification required by rule 53 of The Black Book, will result in being automatically suspended from all rugby until such time that a hearing of the WBRU Judicial Committee can be convened.
- IV. This will be advised in writing by the CEO of the Union.
- V. The meeting of the WBRU Judicial Committee will consider imposing a further period of suspension on that player for his persistent offending, beginning with a minimum stand-down of two weeks applied from the week immediately following the Ordering Off.

20.4 Players from other Sporting Codes under Suspension

A player who has been registered with another sports code and is under a current suspension from that code cannot play for a WBRU club while under that suspension. For penalties for any breach of this rule refer to rule 19.2

21. Appointments

21.1 Registrations / Adjudication Panel

- I. An Adjudication Panel convened by the end of February each year will be responsible for adjudication of player registrations, regrades transfers and match disputes.
- II. The Adjudication Panel will comprise of the CEO of WBRU, the chairman and deputy chairman of the COC.
- III. The alternate for chairman, deputy chairman or person who takes the conflicted persons place must be a member of COC.
- IV. The alternate for the CEO must be a member of the WBRU Board.

21.2 Judicial Panel

- I. The Chairman of WBRU Board shall appoint a panel of individuals ("the Judicial Panel") of such number as he decides, each of whom shall be eligible to sit as Judicial Officers or as a member of a Judicial Committee.
- II. The Chairman of WBRU Board shall have the discretion to add further individuals to the Judicial Panel at any time.
- III. The CEO of The Union or his nominees shall appoint individual Judicial Officers or Judicial Committees of three persons from members of the Judicial Panel to act in the name of The Union for the purposes of hearing and determining disciplinary proceedings for which The Union has jurisdiction.
- IV. A Judicial Panel member who is a member of the same Club as the Player, Person or Club against whom disciplinary proceedings are taken, the victim Player or a complainant, shall not act as Judicial Officer or be a member of the Judicial Committee which determines those disciplinary proceedings and shall not attend the hearing.

- V. Members of the Judicial Panel shall be appointed for a period of up to three years, following which they shall, unless reappointed by the Chairman of WBRU Board, automatically cease to be a member of the Judicial Panel.
- VI. The Chairman of the WBRU Board may, at his discretion, remove any member of the Judicial Panel, at any time for any reason.

21.3 Appeal Panel

- I. The Chairman of WBRU Board shall appoint a panel of individuals ("the Appeal Panel") of such number as he/she decides, each of whom shall be eligible to sit as members of an Appeal Committee.
- II. The Chairman of WBRU Board shall have the discretion to add further individuals to the Appeal Panel at any time. An individual may be appointed to the Judicial Panel and Appeal Panel at the same time.
- III. The CEO of The Union or his nominee shall appoint individual Appeal Committees of three persons from members of the Appeal Panel to act in the name of the Union for the purposes of hearing and determining any appeal in relation to disciplinary proceedings for which The Union has jurisdiction.
- IV. A member of the Appeal Panel who is a member of the same Club as the Player, Person or Club party to the appeal, the victim Player or a complainant, or who acted as Judicial Officer or formed part of the Judicial Committee in the first instance disciplinary proceeding shall not be a member of the Appeal committee which determines the appeal and shall not attend the appeal hearing.
- V. Members of the Appeal Panel shall be appointed for a period of up to three years, following which they shall, unless reappointed by the Chairman of the WBRU Board, automatically cease to be a member of the Appeal Panel. The Chairman of the WBRU Board may, at his discretion, remove any member of the Appeal Panel, at any time for any reason.



OFFICIAL TRANSFER FORM

2019

(PLEASE PRINT)

I (name in full) _____

wish to apply for a transfer

FROM _____ Rugby Football Club _____ Grade

To _____ Rugby Football Club _____ Grade

My main reason(s) for transfer is/are:

Player's signature

CLUB APPROVAL

Authorised Old Club

Name:

Signature

Date: / /

Authorised New Club

Name:

OFFICE USE ONLY

Received by WBRFU: / /

Rugby ID No.: _____

Transfer Approved

Date / /

Wairarapa Bush Rugby Football Union

NOTE

This form must be signed by the Player and the Authorised Person of both Clubs before it is forwarded to the Wairarapa-Bush Rugby Football Union.

Date: / /

Signature



Requirements for U17 & U18 College Student to play Senior Club Rugby 2019

1. Letter from College Principal Attached 2. Voluntary assumption of risk from player

I understand the risk involved in playing senior reserve or senior premier rugby during the 2018 club rugby season

Player Signature

3. Parental consent

I give permission for my son to play senior reserve or senior premier rugby during the 2018 club rugby season Parent/Guardian's

Signature

4. Doctors conformation that the player can play senior club rugby (Medical certificate attached)

Doctor's stamp

Doctors Signature

.....

5. requisite

Confirmation from the team coach re: skills and experience

I coach of team give permission for to play rugby during the 2018 season

Coach Signature

OFFICE USE ONLY

6. Player has been logged into the NZRU Database

Rugby ID: _____

Received by WBRFU / /

Entered into NZRU Database by _____

Date / /



Requirements for U17 & U18 age group to play Senior Club Rugby 2019

1. Voluntary assumption of risk from player

I understand the risk involved in playing senior reserve or senior premier rugby during the 2018 club rugby season

☐

Player Signature

2. Parental consent

senior reserve or senior premier rugby during the 2018 club rugby season

☐

Parent/Guardian's Signature

3. Doctors conformation that the player can play senior club rugby (Medical certificate attached)

Doctors stamp

Doctors Signature

.....

☐

4. Confirmation from the team coach re: requisite skills and experience

I coach ofteam give permission for to play rugby during the 2018 season

☐

I give permission for my son to play

Entered into NZRU Database by

Date / /

OFFICE USE ONLY

5. Player has been logged into the NZRU Database

Rugby ID:

--	--

Received by WBRFU / /

Coach Signature

www.communityrugby.co.nz - Home of New Zealand Community Rugby

[illegible]

Medical: Please state any medical condition that your coach may need to be aware of:

[illegible]

Team Playing for this year: (if your club has more than one team in your grade)							
--	--	--	--	--	--	--	--

I understand that by signing this form, I am (or if in respect of a child under 18, that the above child is) agreeing to be bound by the constitution, regulations, bylaws and policies of the relevant Provincial Union with jurisdiction and control over the competition I am playing in and that I am also bound by the New Zealand Rugby Rules and Regulations by virtue of being deemed to be a 'person' as defined in those regulations.

- 35 -



SERIOUS INJURY REPORT FORM TEAM MANAGEMENT REPORT/REFEREE REPORT

Serious injury reports must be forwarded to the Provincial Union headquarters within 48 hours of the injury coming to the notice of the referee or team management (see below for fax numbers for Provincial Unions)

Serious injury reports must be completed for the following injuries:

- Any head or neck injury that requires the player to be transported directly from the ground to an emergency department, hospital or after hours medical centre
- Any injury that results in the admission of a player into hospital after a game
- Any injury that is expected to prevent a player from playing for a period of 8 weeks or longer

INJURED PERSON

Surname: _____ First Name(s): _____ Player Registration Number: _____

Date of Birth: ____/____/____ Male / Female Playing Position: _____ Grade: _____

Date: ____/____/____ Time: ____:____ am/pm Place: _____ The injury occurred during: Match or Training (please circle one)

Type of Injury	Site of Injury	Event Causing Injury	How many players were involved in the tackle?
Concussion	Head	Scrum Engagement	Tacklers 1 <input type="checkbox"/> 2 <input type="checkbox"/> More <input type="checkbox"/> Was Foul Play involved? Yes <input type="checkbox"/> No <input type="checkbox"/> (please circle one)
Fracture	Neck	Lineout	
Dislocation	Shoulder	Ruck	
Serious Joint	Back	Tackle (specify) → Tackler → Front Side Behind	
Other (specify)	Arm	Collapsed Scrum	
On-field Treatment Provider		Ball Carrier Front Side Behind	
Doctor	Chest/Trunk		
St Johns	Thigh/Hamstring		
Team Official	Knee		
Referee Only	Lower leg		
Other (specify)	Other (specify)	Post Tackle (pre-ruck)	
		Kicking	
		Running	
		Other (specify)	
Brief description of how the injury occurred:-			
Method of Leaving the Field Ambulance <input type="checkbox"/> Stretcher <input type="checkbox"/> Other (specify) <input type="checkbox"/>			

Signed _____ Designation (e.g. Referee, Team Manager etc.) _____

Contact No(s) Wk _____ Home _____ Mobile _____

Provincial Union: Wairarapa Bush Rugby Union Club/School _____

NOTES: